

Name:

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Biography Checklist

Title Page	✓
I used a title that will attract reader attention.	
I have a tagline that highlights what makes the person important.	
I inserted a picture that identifies the person.	
Personal History	✓
In the introduction I explained why the person is important.	
I wrote a description of the person's life and included details such as their birth, death, early life, family, education, and career.	
In the conclusion I reminded the reader why the person is remarkable.	
I divided the information under headings.	
I used pictures to illustrate important events.	
Contributions Graphic Organizer	✓
I summarized some of the person's most important achievements.	
I arranged shapes and images to create a unique design.	
Media Gallery Table	✓
I organized artifacts using a table.	
I arranged the facts in a bulleted list.	
I wrote descriptions for each artifact that offered insight into the person.	
I inserted links for each artifact that connected to interesting information.	
I formatted the fill and borderlines of the table so it looked good.	
Bibliography	✓
I organized the sources in alphabetical order using a citation style.	